**9060-5 and 9060-5S Return/Destroy Form**

***Returns will only be accepted between 7/2/2018 and 8/31/2018***

***Use this section only if you are returning certificates to MMSC***

All returns must be approved by Materiel Management Service Center (MMSC). MMSC will initiate the return and schedule a pick-up.

**Instructions:** Inspectors-in-Charge (IIC) are to provide all requested information. Use a separate return form for

9060-5 (Meat and Poultry) certificates and 9060-5S (Fish) certificates. Return the completed form to MMSC using the submit button or via email to cfpdc@dm.usda.gov. In the subject line specify “9060-5 Return” or “9060-5S Return”. Retain a copy of this form for your records. MP and CF certificates may be returned in the same box; place the corresponding form on top of the stack as a separator. MMSC will acknowledge receipt of obsolete certificates.

1.) Date of Return:

2.) FSIS Form Number Returned: 9060-5

 9060-5S *(use a separate form for 9060-5 and 9060-5S)*

3.) MMSC Customer Account Number (optional):

4.) FSIS IIC Name:

5.) IIC Email Address:

6.) IIC Phone Number:

7.) Establishment Number:

8.) Establishment Name and Address (in space below provide physical address for courier pick-up):

9.) Enter beginning and ending numbers, including the MP or CF prefix. Multiple groups of the same form type are permitted on a single return form if a line break is used to separate different groups of forms. For example, an IIC has 375 copies of Form 9060-5 to return from two different certificate groups. The IIC should enter MPL 000001 to 000125 on one line and enter MPK 000301 to MPK 000550 on a separate line.

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10.) I certify that the provided information is correct and that all certificates listed above are included.

FSIS Employee Signature: Date:

**MMSC Acknowledgement:** We certify that the certificates listed above have been received.

MMSC Signature: Date:

Estimated Pick Up Date: Carrier:

Call Tag #:

**Certification for Destruction of Certificates**

***Use this section only if you have 100 or fewer certificates on hand and are destroying them in-house.***

1.) FSIS Form Number Destroyed: 9060-5

2.) FSIS IIC Name:

3.) IIC Email Address: 4.) IIC Phone Number: 5.) Establishment Number:

 9060-5S

6.) Enter beginning and ending certificate numbers: to

7.) *I certify that the certificates noted above have been destroyed in a manner that renders them unusable.*

FSIS Employee Signature:

Date:

**Submit**

**Submit**