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Certificate of Destruction

Contact Person

Contact Email

Contact Phone

I certify that I have destroyed the hard drive in the above referenced personal computer(s) and have disposed of it in such a manner that the data will not be accessible.

Signature

Date

Please include a completed copy of this form with your Marketing and Redistribution form, and retain a copy for your records. The completed form must be retained in the department for a minimum of five (5) years.

Rev. 4/2018

Inventory Number

Serial Number

Equipment Type

Physical Location

Department