# CERTIFICATE OF DESTRUCTION FOR VEHICLE SERVICES

**LICENSE PLATES, DECALS, TOPS, TITLES AND PLACARDS**

I certify that County Clerk’s office has destroyed or transferred to a third party vendor the following: license plates, decals, titles, TOPS and/or placards for destruction. (See Attached Listing).

I further certify that our office will maintain the original records relating to this destruction and provide a copy of this certification to the Tennessee Department of Revenue’s Internal Audit and Consulting Services Section and a copy to the Vehicle Services Division.

The records will be available for review in our office upon visitation by Auditors, Department of Revenue Internal Auditors and/or designated Revenue personnel.

Clerk’s Office Signature Date

Third Party Vendor Signature Date

Method of Destruction

Signature witnessed by me this day of\_ , 20 Signed:

(Notary Public)